



ExitLegacyWorkflow

TEMPLATE, DISCOVERY AND TRIAGE

Notes Application Inventory and Readiness Template

Inventory, score, and triage every Notes application before you migrate.

A reusable framework, reviewed August 2026, recreate in Excel or Google Sheets

01 Column definitions

Column	What to capture
Application name	As it appears in Domino.
Owner / business area	Who depends on it.
Last real use	Primary signal for triage.
Complexity band	Simple, medium, or complex.
Scripting / integrations	Flags the hardest rebuilds.
Verdict	Retire, consolidate, rebuild, or modernise in place.

02 Blank template

Application	Last use	Complexity	Scripting?	Verdict